## **Angel Tree Instructions**

## Where requests came from:

- Incarcerated individuals apply for assistance through Angel Tree, a program of Prison Fellowship Ministries, and identify the caregivers who are caring for them now.
- Caregivers have been contacted and have opted in to be served by a local church. The program has been clearly explained to them, including who we will serve, and the expectation that gifts will be in the \$25 price range per child.
- Caregivers have verified their contact information, the names and ages of children in their care, and gift suggestions.
- Some caregivers requested more than what Angel Tree churches commit to provide.
  We have shared the lists they provided as-is. There is no expectation for the church to go beyond the minimum requirement of one \$25 present per child.

## What you need to do:

- Contact the family to arrange delivery of the gifts.
- Provide a \$25 present for each child of the incarcerated parent you committed to serve. If gifts requested exceed \$25, substitute a gift card or other age-appropriate gift in that price range.

## Wrap the gifts:

- Put the child's name on each gift. Leave the "from" part of the label blank or list their parent's name.
- Attach the personalized message from the parent.
- Wish the family a Merry Christmas!!!